



# WORK ORDER

**DELIVERY DUE DATE:**

Procurement Unit  
Tel. No.: 045-606-8142/606-8157

Supplier : **DEPARTMENT OF EDUCATION – NCR NATIONAL EDUCATORS’ ACADEMY OF THE PHILIPPINES**  
Address : **15 Cepeda St, Marikina, Metro Manila**  
TIN :  
Tel. No. : **0920-608-1644 / (02) 8942-4149**

Work Order No.: **2023-014**  
Date : **1/19/2023**  
JO No. **2023-013**  
Date : **1/10/2023**  
Mode of Procurement: **Agency to Agency**  
Mode of Payment: **15 calendar days**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **January 20-22, 2023** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>ACCOMMODATION SERVICES, Hotel</b> Accommodation for Coaches & Participants in the World Archery Philippines in Marikina City on January 20-22, 2023 (8 pax - 2 days) *****	7,200.00	<b><u>7,200.00</u></b>

(Please read carefully at the back hereof)

Charge to: **62-10110**  
ROA No. : **2023-01-0147**  
CONFORME & RECEIVE COPY :

COMMISSION ON AUDIT - TSU  
**RECEIVED**  
JAN 25 2023

*DENISE M. P. ... 1-20-23*

**DEPARTMENT OF EDUCATION – NCR NATIONAL EDUCATORS’ ACADEMY OF THE PHILIPPINES**

Firm/Dealer/Supplier/Contractor

FUNDS AVAILABLE:

**JASPER A. YAUDER, CPA**

Budget Officer

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

APPROVED:

**DR. GRACEN ROSETE**

Vice President for Administration

Authorized Official