



# PURCHASE ORDER

Procurement Unit

Tel No.: 045-606-8142 / 606-8157

**DELIVERY DUE DATE:** Weekly

Supplier: **PYP AGRO-INDUSTRIES, INC.**  
 Address: 1000 Panganiban St., Tarlac City  
 Type of Business: Manufacturing  
 TIN #: 000-540-804-000 VAT REG.  
 Tel. No.: 982 - 1289/1228

PR No.: 2022-01-003  
 PO No.: 2022-509  
 Date: 10/26/2022  
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: Weekly

Date of Delivery:

Payment Term: Monthly

| Item No. | Unit   | Description   | Quantity | Unit Cost | Total Cost             |
|----------|--------|---|----------|-----------|------------------------|
| 1        | bottle | Purified Drinking Water (5 gal/bottle)<br>*****<br>Purpose: for TSU Hotel consumption for the Month of November 2022<br><b>Terms &amp; Conditions :</b><br>1. Provide hot & cold dispensing units w/o any rental fee or charge<br>2. Lend New water containers with their caps on and in good condition<br>3. Responsible for the cleaning of all dispensers on a monthly basis<br>4. Responsible for maintenance and repair of all dispensers<br>5. Consumption of Purified drinking water for the Period of January 1, 2022 to December 31, 2022<br>6. With the following Certificates and Permits<br>a. License to Operate as to bottled drinking water processor<br>b. Physio-Chemical Test Certificate<br>c. Microbiological Test Certificate<br>d. Report on Bacteriologic Analysis Water<br>e. Mayor's Permit<br>f. Sanitary Permit to Operation | 90       | 27.50     | <b><u>2,475.00</u></b> |

(Total Amount in Words) Two Thousand Four Hundred Seventy Five Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

*GR*  
 DR. GRACE N. ROSETE  
 Vice President for Administration  
 Authorized Official *GR*

Conforme: *ALYL* 10/28/22

**PYP AGRO-INDUSTRIES, INC.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT - TSU  
 RECEIVED  
 Date OCT 28 2022

Funds Available:

*Jasper A. Yauder*  
**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No.: 02-101101-2022-10-1279  
 Amount: ₱ 2,475

No.: TSU-PRO-SF-09

Revision No. 03

Effectivity Date: August 24, 2020

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