



PURCHASE ORDER

Procurement Unit
Tel No.: (045) 606-8142 / 606-8157

DELIVERY DUE DATE: 2/24/24

EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING

Supplier:
Address: Brgy. Mabini, Gerona, Tarlac
Type of Business: Merchandising
TIN No.: 239-260-645-000 Non-VAT
Tel. No.: 0912-588-7545

PR No.: 2023-09-381
PO No.: 2024-059
Date: 01/17/2024
Mode of Procurement: Shopping

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days
Date of Delivery: _____ Payment Term: N/A

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	gallon	BLEACH, 3.785L, Zonrox	10	145.00	1,450.00
2	gallon	BLEACH, 6 in 1 total clean, multi-purpose bleach for home cleaning and laundry, Zonrox	5	180.00	900.00
7	piece	BROOM, stick, for ceiling, GBM	2	175.00	350.00
11	piece	CLEANER, for glass spray type, 500ml, ZIM	1	178.00	178.00
19	piece	DIPPER, plastic, thick, Orocan	25	35.00	875.00
29	piece	FLOOR RAGS, water absorbent cloth; NON SLIP; microfiber; size: 55CM X 35CM X 1CM (LXWXH)	5	95.00	475.00
30	bottle	FLOOR WAX, liquid, ZIM	24	195.00	4,680.00
33	bottle	HYDROCHLORIC ACID, 28% to 29.9% hydrochloric acid concentration. remove tough and hard stains. 500ml, GLEAM	30	68.00	2,040.00
39	kilo	RAG, cotton 7" dia. Stofa cloth	200	65.00	13,000.00
40	pack	SCOURER, scouring pad, 5 pcs/pack, Brite Shine	50	40.00	2,000.00
41	piece	SOAP, bar, antibacterial eliminates 99.9% of germs pure white, Safeguard	24	45.00	1,080.00
42	bar	SOAP, bar, antibacterial eliminates 99.9% of germs pure white, Safeguard	3	45.00	135.00
45	piece	SPONGE, heavy duty anti-bacterial scrub, Scotch Brite	31	45.00	1,395.00
47	pack	TISSUE, toilet, 12 rolls/pack. KAMI	50	99.00	4,950.00
49	roll	TRASH BAG, clear, large	106	35.00	3,710.00
55	pack	TRASH BAG, small, 10 rolls per pack, Secure	100	50.00	5,000.00
56	pack	TRASH BAG, XL, 10 rolls per pack. Glow	100	140.00	14,000.00
					56,218.00

warranty: warranty shall be for a period of minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non expendable supplies

Purpose: Janitorial Supplies and Materials APP 3rd Quarter

(Total Amount in Words) Fifty Six Thousand Two Hundred Eighteen Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE M. ROSETE

Vice President for Administration

Authorized Signatory

Conforme:

[Signature] 01/25/2024

EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING

(Signature over printed name & date)

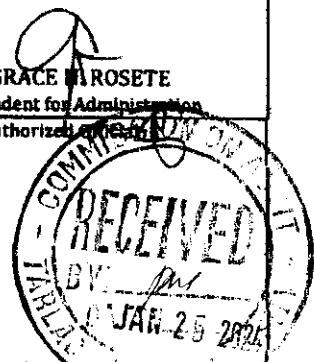
Bank Account Name: EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING
Bank Account Number: 00-5-25544-550-7
Bank Name: DEVELOPMENT BANK OF THE PHILIPPINES
Bank Address: BRGY. MABINI GERONA, TARLAC

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No.: 01-10001-2024-01-009

Amount: 56,218





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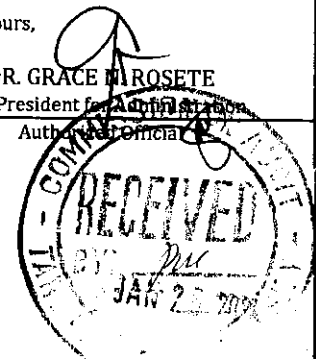
DR. GRACE M. ROSETTE
Vice President for Administration
Authorized Official

Conforme:

EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____



Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No.: 02-10101-2024-01-069
Amount: P56218