

ASAP



# WORK ORDER

Procurement Unit  
Telephone No.: (045) 606-8110 local 157/142

**DELIVERY DUE DATE:** 03 MAR 2026

Supplier : **DEN-BEL'S FOOTWEAR AND GENERAL MERCHANDISE (MARIBEL MACARANAS)**  
Address : Ancheta St., Poblacion, Tarlac City  
TIN : 253-281-708-001 Non VAT  
Tel. No. : 0939-371-7888 / 491-4961

Work Order No.: 2026-050  
Date : 2/25/2026  
JO No. : 2026-032  
Date: 02/12/2026  
Mode of Procurement : Small Value Procurement (SVP)  
Mode of Payment : n/30

SIR/MADAM:  
  
You are hereby advised to accomplish/deliver the following job/work on/or before **March 3, 2026** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>PROCUREMENT OF TOTE BAGS FOR NATIONAL WOMEN'S MONTH CELEBRATION</b>  Customized Tote Bags for National Women's Month and Printing of "WE for Gender Equality & Inclusive Society" #WEcanbeEquALL  <b>Specifications:</b> Color: Purple Item: National Women's Month Tote Bag with Printed Name Design: "WE for Gender Equality & Inclusive Society" #WEcanbeEquALL Quantity: 300 pieces Size: 15 inches length, 13 inches width  *****	36,000.00	<b>36,000.00</b>

*In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.*

Conforme:

Karen J. Caranitan  
Signature over Printed Name of Supplier  
  
2/26/26  
Date



Very truly yours,

DR. ARNOLD E. VELASCO  
President  
Authorized Official

Fund Cluster : \_\_\_\_\_  
Funds Available : \_\_\_\_\_  
  
JASPER A. YAUDER, CPA  
Budget Officer

ORS/BURS No. : 12-102101-2026-02-0008  
Date of the ORS/BURS: 25 FEB 2026  
Amount : ₱ 36,000.00