



PURCHASE ORDER

Procurement Unit
Tel No.: 045-606-8142/606-8157

DELIVERY DUE DATE: 6/17/2022

Supplier : **RGC MARKETING**
Address : #7 Atlanta St. Niñas Village Subd., Brgy. Suizo, Tarlac City
Type of Business: Merchandising Business
TIN No. : 176-842-610-000 VAT Reg.
Tel. No. : 0942-741-4143

PR No.: 2022-04-092
PO No.: 2022-214
Date: 5/12/2022
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:
Delivery Term: 30 calendar days
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
105	ream	BOND PAPER Subs. 20, Long	5	250.00	1,250.00
106	ream	BOND PAPER Subs. 20, Short	5	230.00	1,150.00
107	ream	BOND PAPER Subs. 20, A4	5	227.00	1,135.00
109	pcs	PERMANENT MARKER, Black	12	60.00	720.00
110	pcs	BALLPEN, Black	12	7.00	84.00
111	pcs	SIGN PEN, Black	12	55.00	660.00
113	pack	ENVELOPE, Long (100pcs./pack)	1	650.00	650.00
114	box	FASTENER (metal)	1	75.00	75.00
115	unit	STAPLER, Big (HD50 HD-50R) with staple wire	2	450.00	900.00
					6,624.00
		***** Purpose: to be used in fabrication of Integrated Solar Power Generator and Water Irrigation Pump (PHASE 3) (DA-3 RFO funded project)			

(Total Amount in Words) Six Thousand Six Hundred Twenty-Four Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,
[Signature]
DR. MURPHY P. MORALES
DR. ARMEE N. ROSEL
VP, Research and Extension Services
Authorized Official *[Signature]*

Conforme: *[Signature]* 05/18/2022

RGC MARKETING

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON AUDIT - TSU
RECEIVED
By: _____ Date: **MAY 18 2022**

Funds Available: *[Signature]*
JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 02-008003-2021-05-0084
Amount : ₱6,624-