



# WORK ORDER

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

**DELIVERY DUE DATE:**

**01 MAR 2026**

Supplier : CGM GLASS & ALUMINUM SUPPLY

Address : San Vicente, Tarlac City

TIN : 139-568-361-000

Tel. No. : 0917-582-0148

Work Order No.: 2026-026

Date : 1/29/2026

JO No. : 2025-331

Date: 12/18/2025

Mode of Procurement : Small Value Procurement (SVP)

Mode of Payment : n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Thirty (30) calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<p><b>SUPPLY OF MATERIALS AND INSTALLATION OF SHATTERED GLASS PANEL</b></p> <p>Supply and Installation of 6mm thk. Clear tempered glass with Frosted tint (38"W x 79"H) including complete Accessories at OIBD CFTR Building, Lucinda Campus. (One (1) set)</p> <p>*****</p>	14,320.00	<b><u>14,320.00</u></b>

*In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law and national government policies.*

Conforme:

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name of Supplier

1/30/26  
Date



DR. ARNOLD E. VELASCO  
President

Authorized Official  
JAN 30 2026

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

JASPER A. YAUDER, CPA  
Budget Officer

ORS/BURS No. : 02-206944-2026-01-0431

Date of the ORS/BURS: 00 JAN 2026

Amount : 14320-