



PURCHASE ORDER

Procurement Unit

Telefax No.: 045-982-4630

DELIVERY DUE DATE: 1/3/24

Supplier : **M.B. CRUZ SIGN SYSTEMS**
 Address : **San Roque, Tarlac City**
 TIN No. : **203-401-042-000 VAT Reg.**
 Tel. No. : **045 - 6286220 / 0925 - 8000991**

PR No.: **2023-10-448**
 PO No.: **2023-636**
 Date: **12/6/2023**
 Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: **20 calendar days**
 Date of Delivery: Payment Term: **n/15**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	unit	ACRYLIC BROCHURE AND BUSINESS CARD HOLDER , 3mm thick premium acrylic material; slanted back support, round corner design; stable base extended; dimensions: 4.4"x7.7"x2.6" (brochure holder), 4.1"x1.25x0.78" (business card holder)	5	411.00	2,055.00
3	unit	ACRYLIC BROCHURE HOLDER , 3mm thick premium acrylic material; slanted back support, round corner design; stable base extended; dimensions: 8.9"x10.2"x2.8" ***** <i>Purpose: Establishment of DOST-TSU Aslagan</i>	5	650.00	3,250.00
					<u>5,305.00</u>

(Total Amount in Words) Five Thousand Three Hundred Five Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
 Vice President for Administration
 Authorized Official

Conforme:

MELANIE B. OMBIZ

12/14/23



M.B. CRUZ SIGN SYSTEMS

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____

Funds Available:

JASPER A. YAUDER, CPA

Budget Officer

ALOBS No. : *01-98609-2023-4-126*
 Amount : *5,305.00*