



# WORK ORDER

**DELIVERY DUE DATE:** 9-10-23

Procurement Unit  
Telefax No.: 045-606-8142

Supplier : **E-GLORIA'S FLOWER SHOP, PARTY NEEDS & CATERING SERVICES**  
Address : M.H Del Pilar, Sto. Cristo, Tarlac City  
TIN : 405-183-384-000 Non-VAT  
Tel. No. : 0939-734-8707

Work Order No.: 2023-033  
Date : 2/22/2023  
JO No. : 2023-030  
Date : 2/9/2023  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Fifteen (15) calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: RENTAL SERVICES</b> <b>Rental of Tables and Chairs for National Arts Month "ANING SINING, BUNGA NG GALING" on February 2023 @ CAFA Grounds (5:00-10:00pm)</b> Tables (Wooden Table with metal stand) 23pcs (table cloth red) Chairs (Plastic) 100pcs (cloth cover) *****	9,600.00	<b><u>9,600.00</u></b>

(Please read carefully at the back hereof)

Charge to: 12-10110  
ROA No. : 2023-02-0392

CONFORME & RECEIVE COPY: *[Signature]* 2-23-23

**E-GLORIA'S FLOWER SHOP, PARTY NEEDS & CATERING SERVICES**

Firm/Dealer/Supplier/Contractor

Date

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

RECEIVED  
Date: FEB 23-2023

FUNDS AVAILABLE:

*[Signature]*  
JASPER A. YAUDER, CPA

Budget Officer

APPROVED:

*[Signature]*  
DR. GRACE N. ROSETE

Vice President for Administration

Authorized Official *[Signature]*