



# WORK ORDER

**DELIVERY DUE DATE:** 4-14-23

Procurement Unit  
Tel No.: 045-606-8142/ 606-8157

Supplier : **RENZ ALBERT BAGS & SPORTSWEAR**  
Address : San Vicente, Tarlac City  
TIN : 223-392-277-000 Non-VAT  
Tel. No. : 0908-883-8540

Work Order No.: 2023-059  
Date : 4/3/2023  
JO No. : 2023-066  
Date : 3/21/2023  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Ten (10)** days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: TAILORING SERVICES</b> Tailoring of TSU Intramural Shirts (Sublimation) (500pcs) *****	175,000.00	<u>175,000.00</u>

(Please read carefully at the back hereof)

Charge to: 02- 2024/1  
ROA No.: 2023-04 - 0699  
CONFORME & RECEIVE COPY :

  
**RENZ ALBERT BAGS & SPORTSWEAR**  
Firm/Dealer/Supplier/Contractor

Date \_\_\_\_\_  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT  
**RECEIVED**  
By: \_\_\_\_\_ Date: APR 04 2023 Time: \_\_\_\_\_

FUNDS AVAILABLE:  
  
JASPER A. YAUDER, CPA  
Budget Officer

APPROVED:  
  
DR. GRACE N. ROSETE  
Vice President for Administration  
Authorized Official 