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| **ITEM NO** | **ITEM AND SPECIFICATION** | **Selection** | **QTY** | **PURPOSE** | **Accountable Person** |
| DESKTOP PC |   |   |   |   |
| 1 | Office PC  |   |   |   |   |
| 2 | High Performance PC  |   |   |   |   |
| 3 | Basic Laboratory PC  |   |   |   |   |
| LAPTOPS |   |   |   |   |
| 4 | Office Laptops  |   |   |   |   |
| 5 | High Performance Laptops |   |   |   |   |
| COMPUTER ACCESSORIES |   |   |   |   |
| 6 | UPS |   |   |   |   |
| STORAGE |   |   |   |   |
| 7 | Portable External Hard Disk |   |   |   |   |
| MULTIMEDIA PROJECTOR |   |   |   |   |
| 8 | Projector (for Classroom/Presentations) |   |   |   |   |
| PROJECTOR ACCESSORIES |   |   |   |   |
| 9 | Wireless Presenter |   |   |   |   |
| PRINTER (INKJET) - INK TANK PRINTERS |   |   |   |   |
| 10 | Multi-Function Monochrome Inkjet Printer |   |   |   |   |
| PRINTER (LASER) |  |  |  |  |
| 11 | Single-Function Monochrome Laser Printer |   |   |   |   |
| PRINTER (DOT MATRIX) |   |   |   |   |
| 12 | 24 Pin Dot Matrix Printer |   |   |   |   |
| OTHERS (Please write down items to be requested that are not on the list.) |   |   |   |   |
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* Include Separate sheet if necessary

 Prepared By Signature of Dean / Head of Office