



PURCHASE ORDER

DELIVERY DUE DATE: 10/16/23

Procurement Unit

Tel No.: 045-606-8142/606-8157

Supplier : **DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**
 Address : C. Santos St., Tarlac City
 Type of Business : Merchandising
 TIN No. : 000-540-804-000 VAT Reg.
 Tel. No. : (045) 925-0944

PR No.: 2023-09-363
 PO No.: 2023-511
 Date: 10/06/2023
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 10 calendar days
 Date of Delivery: Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
5	bundle	CREPE PAPER, Yellow (10pcs/bundle)	1	115.00	115.00
6	bundle	CREPE PAPER, Blue (10pcs/bundle)	1	115.00	115.00
7	pcs	CARTOLINA, Bright Yellow	3	12.00	36.00
8	pcs	CARTOLINA, Blue	3	12.00	36.00
10	pcs	CARTOLINA, White	3	12.00	36.00
13	pcs	CELLOPHANE WRAP, Blue	5	16.00	80.00
14	pcs	CELLOPHANE WRAP, Yellow	5	16.00	80.00
15	roll	PLASTIC TWINE STRAW, Grey	1	90.00	90.00
***** Purpose: for CPAG: Leadership Training					<u>588.00</u>

(Total Amount in Words) Five Hundred Eighty-Eight Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. GRACE N. ROSETE
 Vice President for Administration
 Authorized Official

Conforme:

[Signature] 10/16/23

DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____



Funds Available:

[Signature]
JASPER A. YAUDER, CPA
 Budget Officer

ALOBS No. : 02-202441-2022-10-7957
 Amount : 588.00